

No: SED/ESTT/ICA/1(70)/2019/ 1711

Date: - 10-02-2020

EMPLOYMENT NOTIFICATION

Applications are invited from the youths permanently residing in Tripura to recruit in the following posts on **Purely Contract Basis** for a period of **11(Eleven) months** for Directorate of Information & Cultural Affairs, Govt. of Tripura. Details of the posts are given below.

Sl. No	Name of the Post	Total No. of Post	Category wise No. of posts	Essential Qualification & Experience	Desirable qualification & Experience	Max. Age Limit	Gross Contractual pay/Month
1	Junior Correspondent of Journalist	02	ST- 01 UR- 01	Degree of a recognized University. Relaxable in case of SC/ST up to H.S (+2) Stage Passed i) 3 years working experience as reporter / correspondent with widely circulated Newspaper / Journal / News Agency. ii) Familiarity with rural life of Tripura.	Diploma in Journalism Knowledge in Bengali/English /Hindi & Kokborok	37 years (For ST/SC, 5 yrs. age relaxation)	₹ 35,000/-
2	Editors	03	ST- 01 UR- 02	Degree of a recognized University. i) At least 3 yrs experience in editing and publication of various matter in Govt. Dept or similar experience in editing and publication of Newspaper or Journal of standing.	Master Degree in English Knowledge in Bengali/English	35 yrs (For SC/ST, 5 yrs age relaxation)	₹ 35,000/-

Terms & Conditions: 1. The selected candidates would be appointed on Purely Contract Basis for a term of **11(Eleven) months** and may be extended on performance and requirement. (2). The selected candidates should come under an agreement as per the norms with the SOFED. (3)The candidates shall be selected through written examination on purely merit basis. The syllabus, examination schedule, venue etc would be notified later on.

Application shall be received at the Office of the Member Secretary, SoFED, ITI Road, Indranagar, Agartala- 799006 up to 4:00 PM of 20th February, 2020.

The 'Specimen Application Form' may be downloaded from the website www.sofed.in

SD/-

MEMBER SECRETARY, SoFED

SPECIMEN APPLICATION FORM

(To be filled by the Office)

Sl. No/Token No.

_____/_____/2020

Affix a Passport
size latest
coloured
photographed
and sign on it (Do
not staple)

To
The Member Secretary,
Society for Entrepreneurship Development (SoFED),
ITI Road, Indranagar, Agartala, Tripura- 799006.

Sub: **Prayer for the post of** _____

1. Name of the candidate: SRI / SMT _____
(in Block Letters)
2. Father's / Husband's Name : Sri / Late _____
3. Permanent address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
4. Present Address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
5. Social Category : ST / SC / UR
6. Contact no :
7. email ID :
8. Date of birth : DD _____ / MM _____ / YYYY _____
9. Age as on 01/02/2020 : _____ Years _____ Month _____ Days
10. Educational Qualification:

Sl No	Name of the examination	Board/University	Year of passing	Grade/Marks obtained		CGPA to % conversion factor (copy of the conversion factor to be enclosed)
				CGPA	Percentage	
1						
2						
3						
4						

10. Previous experience: (Certificate /Certificates to be enclosed)

Sl No	Capacity/ Designation	Experience period (From DD-MM-YYYY to DD-MM-YYYY)	Experience Duration (YY-MM-DD)	Name of the Company/ Organization/Dept
1				
2				
3				
4				

DECLARATION BY THE CANDIDATE

I do hereby declare that all the information furnished above is true to the best of my knowledge. If any information furnished above found incorrect/false, my candidature may be disqualified by the authority of SoFED.

Place:
Date:

Full Signature of the candidate

.....Cut Here.....

(to be delivered to the candidates)

Acknowledgement cum Admit Card

Sl. No. / Token No _____ / _____ /2020 (to be filled by the office)

(The following to be filled by the candidate)

1. Name of the candidate: SRI / SMT _____
(in Block Letters)
2. Father's / Husband's Name : Sri / Late _____

Affix a Passport
size latest
coloured
photographed
and sign on it (Do

(Office Round Seal)

Full Signature of the candidate

Authorised Signatory of SoFED with seal

(This Acknowledgement cum Admit Card shall have to retain by the candidate and shall also liable to produce at the time of examination. No duplicate admit card shall be issued to any candidate in any circumstances. No candidate shall be allowed to appeared in the examination without this Acknowledgement cum Admit Card)

.....Cut Here.....

Self attested photocopy of the following documents to be enclosed with the application.

- (I). P.R.T.C
- (II). Caste Certificate
- (III). Age proof (Admit of Madhyamik/Birth Certificate)
- (IV). Final Year Mark sheets of H.S, Graduation, Post Graduation etc.
- (V). Experience Certificates
- (VI). Conversion factor of CGPA to Percentage (if mark/grade is published as CGPA)