

No: SED/ESTT/DUD/1(86)/2020/1283

Date: - 29-10-2020

RECRUITMENT NOTIFICATION NO: 13/2020-21

Applications are invited from the candidates of Indian nation to recruit in the following posts on **Purely Contract Basis** for a term up to **31st March, 2021** for Directorate of Urban Development, Govt. of Tripura, Agartala. Details of the posts are given below.

Item No	Name of the post	No. of Post	Essential, Desirable Qualification & Experiences	Gross Contractual Pay/month (Rs)
1	Solid Waste Management - Expert	01	<p>Essential Qualification: BE/B. Tech in Civil Engineering Desirable Qualification: Master degree in relevant field. Essential Experience: 06-10 years experience in relevant field. Preferable experience: (i) Knowledge in Bengali language (ii) Demonstrated practical and field experience in the sector of Solid Waste Management. (iii) Demonstrated practical and field experience of project implementation and monitoring.</p>	Rs. 50,000/-
2	Liquid Waste Management - Expert	01	<p>Essential Qualification: BE/B. Tech in Civil Engineering Desirable Qualification: Master degree in relevant field. Essential Experience: 06-10 years experience in relevant field. Preferable experience: (i) Knowledge in Bengali language (ii) Demonstrated practical and field experience in the sector of Liquid Waste Management. (iii) Demonstrated practical and field experience of project implementation and monitoring.</p>	Rs. 50,000/-
3	Architect Engineer	01	<p>Essential Qualification: BE/B. Tech in Architect Engineering Desirable Qualification: Master degree in relevant field. Essential Experience: 06-10 years experience in relevant field. Preferable experience: (i) Demonstrated practical and field experience in the sector of estimation and designing of structures, preparation of RFP, document preparation, e-tendering and PPT. (iii) Demonstrated practical and field experience of project implementation and monitoring.</p>	Rs. 50,000/-

Terms & Conditions: 1. The selected candidates would be appointed on Purely Contract Basis for a term up to **31st March, 2021** and may be extended on performance and requirement. (2). The selected candidates should come under an agreement as per the norms with the SOFED. (3) The candidate shall be selected as per reservation policy of the State Government, (4) The candidates shall be selected through written examination or interview whichever is convenient on purely merit basis and the date of such test shall be informed on due course.

Application shall be received at the Office of the Member Secretary, SoFED, ITI Road, Indranagar, Agartala- 799006 up to 4:00 PM of 10th November, 2020.

The common C.V Format may be downloaded from the website www.sofed.in

Sd/-

MEMBER SECRETARY, SoFED

COMMON C.V. FORMAT
EMPLOYMENT NOTIFICATION NO. 13/2020-21

Affix a Passport
size latest
coloured
photographed
and sign on it (Do
not staple)

(To be filled by the Office)
Sl. No/Token No.
_____/_____/2020

To
The Member Secretary,
Society for Entrepreneurship Development (SoFED),
ITI Road, Indranagar, Agartala, Tripura- 799006.

Sub: **Prayer for the post of:** _____ (Item No. _____)

1. Name of the candidate: SRI / SMT _____
(in Block Letters)

2. Father's / Husband's name : Sri / Late _____

3. Permanent address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____

4. Present Address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____

5. Nationality :

6. Social Category : ST / SC / UR
(Copy of caste to be enclosed)

7. Contact no :

8. email ID :

9. Date of Birth : DD _____ / MM _____ / YYYY _____
(Proof to be enclosed)

10. Age as on 01-11-2020 : _____ Years _____ Month _____ Days

11. Educational Qualification: (Copy of the mark sheet of final yr/semester to be enclosed)

Sl No	Name of the examination (Graduation onwards)	Institution	University	Year of passing	% of marks obtained
1					
2					
3					
4					

12. Key Qualifications: (Please write a Para of 8-10 lines summarizing the CV)

13. Membership of professional Association:

-
-
-

14. Professional Certifications:

-
-
-

15. Other Training/Workshops:

-
-
-

16 Countries of Work Experience:

17. Languages:

Sl. No	Languages	Speaking	Reading	Writing
1				
2				
3				
4				

18. Employment Record (Copy of the certificates to be enclosed):

(i)

Particulars	From	To
Employer		
Position Held		

(ii)

Particulars	From	To
Employer		
Position Held		

(iii)

Particulars	From	To
Employer		
Position Held		

(iv)

Particulars	From	To
Employer		
Position Held		

(v)

Particulars	From	To
Employer		
Position Held		

19. Work Undertaken that Best Illustrates capability to Handle the task Assigned:

1. Project Name :
Year :
Location :
Client :
Main Project :
Features :
Positions Held :
Activities Performed :

2. Project Name :
Year :
Location :
Client :
Main Project :
Features :
Positions Held :
Activities Performed :

3. Project Name :
Year :
Location :
Client :
Main Project :
Features :
Positions Held :
Activities Performed :

4. Project Name :
Year :
Location :
Client :
Main Project :
Features :
Positions Held :
Activities Performed :

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describe myself, my qualifications and my experiences and I am available to undertake the assignment in case of an award. I understand that any wilful misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the client, and/or sanctions by the employer.

Date: / /2020

Name in Full:

Signature:
