

No: SED/ESTT/DUD/1(69)/2019/1301

Date: - 31 /10/2020

RECRUITMENT NOTIFICATION NO: 14/2020-21

Applications are invited for filling-up of the following posts on **Purely Contract Basis** for a period of **11(Eleven) months** .

Item No	Name of the Post	Total No. of Post	Essential Qualification	Essential Experience	Max. Age Limit	Gross Contractual pay/Month	Place of posting
1	City Mission Manager (CMM)- MIS & ME	01	2 Yrs full time PGD in Computer Science / M. Sc (CS) / B.Tech (CS) /MCA from a Govt. recognized institute/university	Minimum 3 (three) years of experience in designing and implementation of MIS & Micro Enterprises for large development project preferably poverty reduction project.	40 years	27,500.00	Under TULM for Belonia/ Santirbazar / Belonia ULBs
2	IT- Assistant	03 (ST-01, UR-02)	BE/B. Tech in CS / MCA from a Govt. recognized institute/university	Desirable: Min. 3 yrs experience in software development like Java / ASPnet /DUPAL/JSP /HTML & CMS base platform etc and also working experience on Networking / Server Management / Web Page development activities & Communication Technology. Candidate should know English, Bengali & Hindi fluently and bear a pleasing personality	40 Years	15,000.00	Tripura Tourism Development Corporation Ltd.

Terms & Conditions: 1. The selected candidates would be appointed on Purely Contract Basis for a term of **11(Eleven) months** and may be extended on performance and requirement. (2). The selected candidates should come under an agreement as per the norms with the SOFED. (4) The candidates shall be selected through written examination or interview whichever is convenient on purely merit basis and the date of such test shall be informed on due course.

Application shall be received at the Office of the Member Secretary, SoFED, ITI Road, Indranagar, Agartala- 799006 up to 4:00 PM of 10th November, 2020.

The specimen of 'Common Application Form' may be downloaded from the website www.sofed.in

Sd/
MEMBER SECRETARY, SOFED

**COMMON APPLICATION FORM
EMPLOYMENT NOTIFICATION NO. 14/2020-21**

Affix a Passport size latest coloured photographed and sign on it (Do not staple)

(To be filled by the Office)
Sl. No/Token No.
_____/_____/2020-21

To
The Member Secretary,
Society for Entrepreneurship Development (SoFED),
ITI Road, Indranagar, Agartala, Tripura- 799006.

Sub: **Prayer for the post of:** _____ (Item No. _____)

1. Name of the candidate: SRI / SMT _____
(in Block Letters)

2. Father's / Husband's name : Sri / Late _____

3. Permanent address : Vill _____ P.O _____
(Copy of PRTC to be enclosed) Sub-Div. _____ Dist. _____
Pin. _____

4. Present Address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____

5. Social Category : ST / SC / UR
(Copy of caste to be enclosed)

6. Contact no :

7. email ID :

8. Date of birth : DD _____ / MM _____ / YYYY _____
(Admit of Madhyamik/birth certificate to be enclosed)

9. Age as on 01-09-2020 : _____ Years _____ Month _____ Days

10. Educational Qualification: (Copy of mark sheet of final year of examination to be enclosed)

Sl No	Name of the examination (Graduation onwards)	Board/University	Year of passing	Grade/Marks obtained		CGPA to % conversion factor (copy of the conversion factor to be enclosed)
				CGPA	Percentage	
1						
2						
3						
4						

10. Previous experience: (Certificate /Certificates to be enclosed)

Sl No	Capacity/ Designation	Experience period (From DD-MM-YYYY to DD-MM-YYYY)	Experience Duration (YY-MM-DD)	Name of the Company/ Organization/Dept
1				
2				
3				
4				

DECLARATION BY THE CANDIDATE

I do hereby declare that all the information furnished above is true to the best of my knowledge. If any information furnished above found incorrect/false, my candidature may be disqualified by the authority of SoFED. In addition, if my candidature doesn't match with the requirement of the post/posts, the authority of SoFED is having the right to reject my candidature without showing any reason thereof.

Place:
Date:

Full Signature of the candidate

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(To be delivered to the candidates)

EMPLOYMENT NOTIFICATION NO. 14/2020-21
Acknowledgement cum Admit Card

Sl. No. / Token No _____ / _____ /2020 (to be filled by the office)

(The following to be filled by the candidate)

1. Name of the Post: _____ (Item No _____)

2. Name of the candidate: SRI / SMT _____
(in Block Letters)

3. Father's / Husband's Name : Sri / Late _____

Affix a Passport
size latest
coloured
photographed
and sign on it (Do
not staple)

(Office Round Seal)

Full Signature of the candidate

Authorised Signatory of SoFED with seal

(This Acknowledgement cum Admit Card shall have to retain by the candidate and shall also liable to produce at the time of examination/Interview. No duplicate admit card shall be issued to any candidate in any circumstances. No candidate shall be allowed to appear in the examination/Interview without this Acknowledgement cum Admit Card)

.....Cut Here.....

Self attested photocopy of the following documents to be enclosed with the application.

- (I). PRTC
- (II). Aadhar Card
- (III). Caste Certificate
- (IV). Age proof (Admit of Madhyamik/Birth Certificate)
- (V). Final Year Mark sheets of H.S, Graduation, Post Graduation etc.
- (VI). Experience Certificates