

No: SED/ESTT/DM-PCO(Unakoti)/1(76)/2020/09

Date: - 23-06-2020

Recruitment Notification No. 04/2020-21

Application as per common format is invited for the following posts on **Purely Contract Basis** for the **Census Work-2021** for the agencies/Dept mentioned against each post.

Sl. No	Name of the Post	Total No. of Post	Qualification	Desirable	Max. Age Limit	Gross Contractual pay/Month	Place of Posting
1	Technical Assistant	16 (sixteen)	At least 60% or 6.5 CGPA marks in B.Tech / BE /AMIE in CS/ IT/EC Branch, BCA/MCA/M.Sc in CS /IT/EC Branch, from a reputed university. (55% or 6.00 CGPA marks in case of SC-ST candidates)	Knowledge in English, Bengali & Kokborok	40 Yrs	₹ 19,370.00	Unakoti District
2	Multi Tasking Worker	02 (Two)	At least 50% marks in Graduation in BA/ B.SC/B.Com etc or above in the given field from a reputed university. (45% marks in case of SC-ST candidates)	Knowledge in English, Bengali & Kokborok	40 Yrs	₹ 12,145.00	

Terms & Conditions: (1) The candidate must be a permanent resident of Tripura, (2) The selection shall be made as per the reservation rules/policy of the State Govt. (3) The selected candidates would be appointed on Purely Contract Basis for a term of **11(Eleven) months** and may be extended on performance and requirement. (4). The selected candidates should come under an agreement as per the norms with the SOFED. (5) Relaxation of age for ST/SC candidate would be at par with the Govt. norms.

NB: The candidates already applied for the similar posts against notification No. 01/2020-21 dated 21/05/2020 need not to apply further. But they have to be given an option; specimen copy of such option may be downloaded from our website and shall have to be submitted on or before closing date.

Place of submission of filled-up application: Office of the Member Secretary, SoFED, ITI Road, Indranagar, Agartala- 799006.

Last date of submission of application: 4th July, 2020.

Common Application format may be downloaded from www.sofed.in

SD/-

MEMBER SECRETARY, SoFED

Recruitment Notification No. 04/2020-21

COMMON APPLICATION FORM

(To be filled by the Office)
Sl. No/Token No.
_____ / _____ /2020

Affix a Passport size latest coloured photographed and sign on it (Do not staple)

To
The Member Secretary,
Society for Entrepreneurship Development (SoFED),
ITI Road, Indranagar, Agartala, Tripura- 799006.

Sub: **Prayer for the post of (_____)**

1. Name of the candidate: SRI / SMT
(in Block Letters)
2. Father's / Husband's name : Sri / Late
3. Permanent address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
4. Present Address : Vill _____ P.O _____
Sub-Div. _____ Dist. _____
Pin. _____
5. Social Category : ST / SC / UR
6. Contact no :
7. email ID :
8. Date of birth : DD _____ / MM _____ / YYYY _____
9. Age as on 31-05-2020 : _____ Years _____ Month _____ Days
10. Educational Qualification:

Sl No	Name of the examination (Madhyamik onwards)	Board/University	Year of passing	Grade/Marks obtained		CGPA to % conversion factor (copy of the conversion factor to be enclosed)
				CGPA	Percentage	
1						
2						
3						
4						

10. Previous experience:

Sl No	Capacity/ Designation	Experience period (From DD-MM-YYYY to DD-MM-YYYY)	Experience Duration (YY-MM-DD)	Name of the Company/ Organization/Dept
1				
2				
3				

DECLARATION BY THE CANDIDATE

I do hereby declare that all the information furnished above is true to the best of my knowledge. If any information furnished above found incorrect/false, my candidature may be disqualified by the authority of SoFED.

Place:
Date:

Full Signature of the candidate

✂.....✂.....Cut Here.....✂.....✂.....
(to be delivered to the candidates)

Recruitment Notification No. 04/2020-21

Acknowledgement cum Admit Card

Sl. No. / Token No _____ / _____ /2020 (to be filled by the office)

(The following to be filled by the candidate)

1. Name of the candidate: SRI / SMT _____
(in Block Letters)
2. Father's / Husband's Name : Sri / Late _____

Affix a Passport
size latest coloured
photographed and
sign across it

(Do not staple)

(Office Round Seal)

Full Signature of the candidate

Authorised Signatory of SoFED with seal

(This Acknowledgement cum Admit Card shall have to retain by the candidate and shall also liable to produce at the time of examination/interview. No duplicate admit card shall be issued to any candidate in any circumstances. No candidate shall be allowed to appeared in the examination/interview without this Acknowledgement cum Admit Card)

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Self attested photocopy of the following documents to be enclosed with the application.

- (I). P.R.T.C
- (II). Caste Certificate
- (III). Aadhar card
- (IV). Age proof (Admit of Madhyamik/Birth Certificate)
- (V). Mark sheets of all exams passed.
- (VI). Experience Certificates
- (VII). Conversion factor of CGPA to Percentage (if mark/grade is published as CGPA)

SPECIMEN OPTION FORM

From:

Sl. No. / Token No _____ / _____ /2020 (Recruitment Notification No: 01/2020-21)

Name of the Post applied for: _____

Name of the candidate: _____

Fathers'/Husband name: _____

Address: _____

To

The Member Secretary,

Society for Entrepreneurship Development (SoFED)

ITI Road, Indranagar, Agartala, Tripura- 799006.

Sir,

As per the Recruitment Notification No. 01/2020-21 I have applied for the post of _____
_____ having the Sl. No/Token No mentioned above and I have opt my preferences for place of
posting such as (i) _____ (ii) _____
(iii) _____.

Now, as per the Recruitment Notification No. 04/2020-21, I am also giving my option to work in the Unakoti District if I selected for the post through interview/test etc. The copy of the "Acknowledgement cum Admit Card" issued from your kind end is enclosed for your ready reference.

Place:

Date:

Yours faithfully,

(Submit original copy of this 'Option Form' at SoFED on or before 4th July, 2020 and retain the duplicate copy with proper receipt seal and signature of SoFED with you)